



DIVISION OF DEVELOPMENTAL DISABILITIES

Iningo y'uburyo bukora butisunze amategeko

KURI: IZINA NA ADERESE VY'UMUNYWANYI

IZINA NA ADERESE VY'UMUSERUKIZI W' UMUNYWANYI

Uburyo butisunga amategeko (ETR) bwarasabwe muri WAC

Sigura uko ubwo gusaba kumeze:

ETR ntiyashizwe mu ngiro.

ETR is yarahakanywe.

ETR yaremewe ku gitigiri ca _____ IMFASHANYO/IGITIGIRI

Guhera
itariki: _____

Kugeza itariki: _____

Igituma ETR itasizwe mu ngiro:

WAC 388-440-0001(1)(b)

Ivyawe ntaho bitandukaniye n'ibandi bose benshi.

WAC 388-440-0001(1)(a)

Ivyo wasavye biranyuranye n'uburyo kanaka butangwa na n'amaleta yiyunze hamwe canke na Leta imwe. (Ahantu harashe woronderera ivy'indimi za WAC Ibishigikira ukwo guhakanirwa).

IKESI / UMUYOBOZI AVIJEJWE

ITARIKI

NOMERO YA TEREFONE

ADERESE YA E-MAIL

INTAMBUKO Z'UKWITWARA KW'UMUNYWANYI WA DDD

- A. Mu gihe WAC 388-02 iguha uburenganzira, umunywanyi canke umuserukizi w'umunywanyi uburenganzira bwo gusaba kwumvirizwa n'ubutegetsi, nta burenganzira buriho bwo kwitwara **ukwankirwa kw'intango** canke mu gihe hakora uburyo butagendera ku mu rongo usanzwe utegerezwa (ETR) ingingo ya WAC 388-825-120(3)(d).
- B. Uramutse utemeye ingingo ya ETR, urashobora guterefona uwujejwe ivyawe/umuyobozi w'ivy'amasoko ukamubwira ivyawe.
- C. Urafise kandi uburenganzira bwo guserura akababaro kawe mu kwandikira uwujejwe ivyawe/ umuhagarikizi w' umuyobozi w'ivy'amasoko.
 - Urwandiko rwave ukarurungikira umuhagarikizi "umuhagarikizi wa DDD canke (izina rya CRM)", canke
 - Baza umuyobozi wawe wo muri DDD/ umuhagarikizi w'amasoko umubaze izina ry'umuhagarikizi.
- D. Tumaze kuronka urwandiko rwave rw'ivyo witabariza, umuhagarikizi wa DDD supervisor azosubiramwo ingingo ya ETR ku bijanye n'ivyo n'ibirego usanzwe ushikiriza hanyuma aheze akumenyeshe mu rwandiko mu misi itarenze cumi (10) inyuma y'iyo ngingo.
- E. Niwaramuka utanyuzwe n'ingingo y'umuhagarikizi, urafise uburenganzira bwo kurungika urwo rwandiko rwave wari watanze rw'ivyo witwarako, ukarurungikira Umuyobozi wa DDD ajejwe intara ajejwe akarere urimwo.
- F. Umuyobozi wa DDD ajejwe intara ajejwe akarere urimwo canke uwundi azoba yagenye, azokwiwheza urwo rwandiko rwave, hanyuma aheze akurungikire urwandiko rwo kukumenyesha ingingo yiwe mu misi itarenze cumi (10) y'imisi y'akazi inyuma y'aho baronkeye ivyifuzo vyawe. Ubu butumwa buhagarika intambuko z'ukwitwara.

Ubutumwa bwo kutavangura

Ukuvangura kurabujije mu maporogarama yose n'ibikorwa vyose: nta muntu n'umwe wokumiriwe hitwajwe ubwoko, urukoba, intara, idini, iviyumviro vyiwe mu vyo kwemera, intara aturukamwo, igitsina, imyaka y'amavuka, ko yoba yubatse canke atubatse, ubumuga canke ko yoba ari uwakukurutse mu biringo vya Vietnam, canke amugaye.

Instructions for Notice of ETR Decision

1. Follow notification requirements per Policy 5.02.
2. Enter the date of the ETR decision at the top of the form.
3. Enter the relevant WAC citation for the requested exception along with a brief description of the request.
4. Check the box that is appropriate for the disposition of the request.
5. If an ETR is not initiated or denied then check the appropriate reason.
6. If the ETR is approved, document the **service type** and **amount** in the space provided next to the approved box.
7. Enter any relevant text from the WAC that supports denial because the request contradicts federal law or state statute.

Example: WAC 388-825-375(b): The department will deny payment of services to the natural/step/adoptive parent of a minor client age seventeen or younger.